



MERCED COUNTY YOUTH COUNCIL

Workforce Investment Board
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Youth Council
Debra Glass, Chair
Claudia C. Corchado, Vice Chair
www.mercedwib.com/youthcouncil

**Application for Nomination
to the
Youth Council**

Date: _____

Name: _____

Home Telephone: _____

Home Address: _____

Home Fax: _____

Home email: _____

Place of Employment: _____

Occupation/Position: _____

Work Address: _____

Work Phone: _____

Work Fax: _____

Work e-mail: _____

Please answer the following questions with as much pertinent information about yourself as possible. This form will be used to evaluate your qualification for nomination to serve on the Youth Council.

If you need more room for your answers, please use an additional sheet of paper.

1) List past or present involvement in community-related activities (i.e., committees, volunteer work, commissions, boards, chambers of commerce, etc.):

2) Explain your understanding of the purposes, responsibilities, and services offered by the Youth Council:

3) List all experiences you feel would be advantageous to the Youth Council:

4) Please list any other information that you feel would be pertinent to this application:

5) REFERENCES: List two references who can attest to your suitability for appointment to the Youth Council (please provide name, address and phone number):

Name: _____	Name: _____
Address: _____	Address: _____
Phone: _____	Phone: _____

Applicant Signature: _____



YOUTH COUNCIL FACT SHEET

What is the Youth Council?

Each local board, in cooperation with the Chief elected official for the local workforce area, must appoint a ***Youth Council as a subgroup*** of the local Workforce Investment Board (Board). The youth council is a feature of the Workforce Investment system that helps develop youth employment and training policy, brings a youth development perspective to the establishment of such policy, establishes linkages with other local youth services organizations, and takes into account a range of issues that can have an impact on the success of youth in the labor market.

Who can serve on the Youth Council?

Members of the local Board with a special interest or expertise in youth policy;
Representatives of youth service agencies, including juvenile justice and local law enforcement agencies;
Representatives of local public housing authorities;
Parents of eligible youth seeking assistance under the Act;
Individuals or former participants, including representatives of youth-serving organizations that have experience relating to these activities;
In addition, to these mandated membership categories, the chairperson of the local Board may appoint other individuals. However, the decision to appoint additional representatives must be in cooperation with the chief elected official.

Those members of the Youth Council who are not members of the local Board do not have voting rights on the full Board, but they may vote as members of the Youth Council.

What will be the duties of the Youth Council?

The duties of the Youth Council include:

- developing the portions of the local plan relating to eligible youth, as determined by the chairperson of the local Board;
- recommending to the local Board eligible providers of youth activities to be considered for grants or contracts on a competitive basis ;
- conducting oversight with respect to eligible providers of youth activities;
- coordinating youth activities that are authorized by the Act ; and
- other duties determined to be appropriate by the chairperson of the local board.

Working with the Youth Council, the local Board has responsibility for oversight of youth programs. It may be advantageous for the local Board to delegate responsibility of oversight of youth programs to youth councils which have expertise in youth issues.

Youth Council Membership: Expectation and Commitment

- Attend, participate, ask questions;
- Bring your special knowledge and expertise to the table- the economy, your industry or organization;
- Connect and bring connections to key outside organization, boards, businesses and elected officials;
- Understand the Mission of the Workforce Investment Board;
- Get to know the work of the Workforce Investment Board;
- Come to meetings prepared- please review the entire agenda package;
- Focus on the substance of the meetings, and on the possibilities of what needs to be accomplished. Let staff know if you need any help or assistance.

It is the intent of the Workforce Investment Act that “youth partnership” be a subpart of the local partnerships, not separate entities.

Youth Programs under the Workforce Investment Act

- (1) PROGRAM DESIGN.—Funds allocated to a local area for eligible youth under paragraph (2)(A) or (3), as appropriate, of section 128(b) shall be used to carry out, for eligible youth, programs that:
 - (A) provide an objective assessment of the academic levels, skill levels, and service needs of each participant, which assessment shall include a review of basic skills, occupational skills, prior work experience, employability, interests, aptitudes (including interests and aptitudes for nontraditional jobs), supportive service needs, and developmental needs of such participant, except that a new assessment of a participant is not required if the provider carrying out such a program determines it is appropriate to use a recent assessment of the participant conducted pursuant to another education or training program;
 - (B) develop service strategies for each participant that shall identify an employment goal (including, in appropriate circumstances, nontraditional employment), appropriate achievement objectives, and appropriate services for the participant taking into account the assessment conducted pursuant to subparagraph (A), except that a new service strategy for a participant is not required if the provider carrying out such a program determines it is appropriate to use a recent service strategy developed for the participant under another education or training program; and
 - (C) provide:
 - (i) preparation for postsecondary educational opportunities, in appropriate cases;
 - (ii) strong linkages between academic and occupational learning;
 - (iii) preparation for unsubsidized employment opportunities, in appropriate cases; and
 - (iv) effective connections to intermediaries with strong links to:
 - (a) the job market; and
 - (b) local and regional employers.
- (2) PROGRAM ELEMENTS. The programs described in paragraph (1) shall provide elements consisting of:
 - (A) tutoring, study skills training, and instruction, leading to completion of secondary school, including dropout prevention strategies;
 - (B) alternative secondary school services, as appropriate;
 - (C) summer employment opportunities that are directly linked to academic and occupational learning;

- (D) as appropriate, paid and unpaid work experiences, including internships and job shadowing;
- (E) occupational skill training, as appropriate;
- (F) leadership development opportunities, which may include community service and peer-centered activities encouraging responsibility and other positive social behaviors during non-school hours, as appropriate;
- (G) supportive services;
- (H) adult mentoring for the period of participation and a subsequent period, for a total of not less than 12 months;
- (I) follow-up services for not less than 12 months after the completion of participation, as appropriate; and
- (J) comprehensive guidance and counseling, which may include drug and alcohol abuse counseling and referral, as appropriate.

(3) ADDITIONAL REQUIREMENTS:

- (A) INFORMATION AND REFERRALS: Each local board shall ensure that each participant or applicant who meets the minimum income criteria to be considered an eligible youth shall be provided:
 - (i) information on the full array of applicable or appropriate services that are available through the local board or other eligible providers or one-stop partners, including those receiving funds under this sub-title; and
 - (ii) referral to appropriate training and educational programs that have the capacity to serve the participant or applicant either on a sequential or concurrent basis.
- (B) APPLICANTS NOT MEETING ENROLLMENT REQUIREMENTS: Each eligible provider of a program of youth activities shall ensure that an eligible applicant who does not meet the enrollment requirements of the particular program or who cannot be served shall be referred for further assessment, as necessary, and referred to appropriate programs in accordance with subparagraph (A) to meet the basic skills and training needs of the applicant.
- (C) INVOLVEMENT IN DESIGN AND IMPLEMENTATION: The local board shall ensure that parents, participants, and other members of the community with experience relating to programs for youth are involved in the design and implementation of the programs described in paragraph (1).

(4) PRIORITY:

- (A) IN GENERAL: At a minimum, 30 percent of the funds described in paragraph (1) shall be used to provide youth activities to out-of-school youth.
- (B) EXCEPTION.—A State that receives a minimum allotment under section 127(b)(1) in accordance with section 127(b)(1)(C)(iv)(H) or under section 132(b)(1) in accordance with section 132(b)(1)(B)(iv)(II) may reduce the percentage described in subparagraph (4)(A) for a local area in the State, if:
 - (i) after an analysis of the eligible youth population in the local area, the State determines that the local area will be unable to meet the percentage described in subparagraph (A) due to a low number of out-of-school youth; and
 - (ii) (1) the State submits to the Secretary, for the local area, a request including a proposed reduced percentage for purposes of subparagraph (4)(A), and the summary of the eligible youth population analysis; and (2) the request is approved by the Secretary.

- (5) EXCEPTIONS.—Not more than five percent of participants assisted under this section in each local area may be individuals who do not meet the minimum income criteria to be considered eligible youth, if such individuals are within one or more of the following categories:

- (A) Individuals who are school dropouts;
 - (B) Individuals who are basic skills deficient;
 - (C) Individuals with educational attainment that is one or more grade levels below the grade level appropriate to the age of the individuals;
 - (D) Individuals who are pregnant or parenting;
 - (E) Individuals with disabilities, including learning disabilities;
 - (F) Individuals who are homeless or runaway youth;
 - (G) Individuals who are offenders;
 - (H) Other eligible youth who face serious barriers to employment as identified by the local board.
- (6) PROHIBITIONS:
- (A) PROHIBITION AGAINST FEDERAL CONTROL OF EDUCATION.— No provision of this Act shall be construed to authorize any department, agency, officer, or employee of the United States to exercise any direction, supervision, or control over the curriculum, program of instruction, administration, or personnel of any educational institution, school, or school system, or over the selection of library resources, textbooks, or other printed or published instructional materials by any educational institution, school, or school system.
 - (B) NON-DUPLICATION.—All of the funds made available under this Act shall be used in accordance with the requirements of this Act. None of the funds made available under this Act may be used to provide funding under the School-to-Work Opportunities Act of 1994 (20 U.S.C. 6101 et seq.) or to carry out, through programs funded under this Act, activities that were funded under the School-to-Work Opportunities Act of 1994, unless the programs funded under this Act serve only those participants eligible to participate in the programs under this Act.
 - (C) NONINTERFERENCE AND NON-REPLACEMENT OF REGULAR ACADEMIC REQUIREMENTS.—No funds described in paragraph (1) shall be used to provide an activity for eligible youth who are not school dropouts if participation in the activity would interfere with or replace the regular academic requirements of the youth.
- (7) LINKAGES: In coordinating the programs authorized under this section, youth councils shall establish linkages with educational agencies responsible for services to participants as appropriate.
- (8) VOLUNTEERS: The local board shall make opportunities available for individuals who have successfully participated in programs carried out under this section to volunteer assistance to participants in the form of mentoring, tutoring, and other activities.

To expedite the processing of this application, submit the first two pages. If you have any questions, please call **Alfredo Mendoza** at (209) 724-2044 or email amendoza@co.merced.ca.us. Please mail (or drop off) completed applications and attachments to:

**Merced County Department of Workforce Investment
Attn: Special Projects
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Merced, CA 95341**