

**Workforce Investment Board of Merced County  
Youth Council**

**Merced County Office of Education  
632 W. 13<sup>th</sup> Street, Merced, CA – Room J-2  
Wednesday, January 10, 2007 – 4:00 p.m.**



**Meeting Agenda**

<http://web.co.merced.ca.us/wi/youth/meetingpkts/meetingpkts.html>

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1. Call to Order and Roll Call .....
  2. Approve Agenda .....
  3. Approve Minutes (December 13, 2006) .....
  4. Public Opportunity to Speak .....
  5. Announcements.....
  6. Presentation.....
    - a. ROP WASC ..... Holly Newlon
  7. Discussion.....
    - a. Retreat Outcomes..... Alfredo Mendoza
    - b. Mentorship .....Rebecca Lincoln
  8. Information Agenda.....
    - a. AB 1234 “Ethics Training” Update ..... Alfredo Mendoza
    - b. Youth Funding ..... Dave Davis
  9. Chair Comments/Roundtable/Future Agenda Items.....
  10. Date/Time and Location of Next Meeting – February 14, 2007, 4:00 p.m., MCOE, Room J-2, 632 W. 13<sup>th</sup> Street, Merced
  11. Adjourn .....

# Workforce Investment Board of Merced County Youth Council

Merced County Office of Education – Bldg J-2

632 W. 13<sup>th</sup> Street, Merced, CA

Wednesday, December 13, 2006 – 4:00 p.m.

## Meeting Minutes



<http://web.co.merced.ca.us/wi/youth/meetingpkts/meetingpkts.html>

**Members Present:** Bob Bittner, Natalie Culver, Alexander Hall, Kathy Hassett, Mary Jane Hawkes, Wendy Lomeli, Richard Mahacek, Sheena Murry, Deloris Sharp, Vann (Mike) Smith, Nathan Timmerman, Nancy Vega-Mendoza, Mayra Vega-Ramirez (Vice- Chair)

**Members Absent:** Stephanie Busbea, Ben Duran, Rennise Ferrario, Taide Hernandez, Charlie Lambert, Rebecca Lincoln, Isabel Nash, Holly Newlon, Rick Osorio (Chair), Edgar Perez, Nancy A. Silva, Rev. Craig E. White

**Others Present:** Dave Davis, Patricia Hinson, Lamar Henderson, Alfredo Mendoza, Marie Pickney

**1. Call to Order/Roll Call:** The Vice Chair called the meeting to order at 4:25 p.m. Roll call was taken.

**2. Approve Agenda:** It was *M/S/C Hall/Bittner* to approve the agenda with an added discussion item, CWA Youth Conference.

**3. Approve Minutes:** It was *M/S/C Hawkes/Hassett* to approve the November 8, 2006 minutes.

**4. Public Opportunity to Speak:** None.

**5. Announcements:** None

**6. Action Agenda:**

a. It was *M/S/C Mahacek/Hassett* to accept the Youth Council application membership from Martha Dueñas, and forward it to the Workforce Investment Board for approval.

**7. Discussion:**

a. **Ethics Training for Youth Council Members:** This is a required training for Local Board and Youth Council members. It's in accordance with Employment Development Department Draft Directive WIADD-130, dated October 31, 2006. This course is self-guided and is informational, no testing required. This training is to be accomplished by January 1, 2007, and every two years thereafter. To access this training, click on the following link. (<http://www.localethics.fppc.ca.gov>)

b. **Update on Youth Resource Directory:** Staff will meet with Family Resource Council to discuss the possibility of sharing information through a Wiki, which is an easy-to-use interactive website that will allow the whole community to have access and update the directory as needed. Mr. Richard Mahacek gave a presentation on the County website to show how this project is progressing.

c. **CWA Youth Conference:** Ms. Ramirez noted the next California Workforce Association (CWA) Seventh Annual Youth Conference would be January 16-18, 2007. Attendance at the conference was discussed.

**8. Presentations:**

**a. California Youth Connection:** Ms. Deloris Sharp provided a hand-out on Legislative Accomplishments of Foster Youth. Each year Ms. Sharp travels to the California State Capitol to lobby for foster youth rights. To support this trip, Ms. Sharp is selling tickets for a raffle for \$1.00. If you're interested in buying tickets, or have any questions, please contact Ms. Sharp at (209) 230-0195.

**b. Youth in Focus:** Ms. Marie Pickney attended a Youth in Focus presentation and handed out information about this organization. It's a nonprofit consulting and training organization that promotes youth empowerment, organizational improvement, and community change.

**c. Daddy Boot Camp:** Mr. Lamar Henderson gave a presentation on Boot Camp for new dads. This is a workshop for first-time fathers.

**9. Information Agenda:**

- a. Amendment to YOP Contract:** Information was provided with the meeting package.
- b. Amendment to Empower Contract:** Information was provided with the meeting package.
- c. YOP Quarterly Report:** Information was provided with the meeting package.
- d. Empower Quarterly Report:** Information was provided with the meeting package.
- e. DOL Strategic Plan FYs 2006-2011:** Information was provided with the meeting package.

**10. Chair Comments/Roundtable/Future Agenda Items:** The Vice Chair would like for all council members to receive notification of future Youth Conferences that members might attend.

**11. Date, Time and Location of Next Youth Council Meeting:** Next meeting is January 10, 2007, 4:00 p.m, MCOE, Room J-2, 632 W. 13<sup>th</sup> Street, Merced.

**12. Adjourn:** The meeting adjourned at 5:30 p.m.

Minutes prepared by Patricia C. Hinson.

**TO: Youth Council**

**DATE: 1/10/07**

**FROM: Youth Council Staff**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Retreat Outcomes**

**PROPOSED MOTION(S): Information only.**

**DISCUSSION: On May 6, 2006, the Youth Council held a retreat. The following are items of further discussion and ideas that stemmed from that meeting.**

- **40 Developmental Assets**
- **Marketing Plan**
- **Youth Council Marketing**
- **Youth Council/Resource Directory/ILP**
- **Internet**
- **RFP**
- **Non-Profit**
- **Common Measures**

**An update will be provided at the meeting.**

**ATTACHMENT(S): N/A**

**TO: Youth Council**

**DATE: 1/10/07**

**FROM: Youth Council Staff**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Required Ethics Training for Youth Council Members**

**PROPOSED MOTION(S): Information only.**

**DISCUSSION: Employment Development Department Directive WIADD-130, dated October 31, 2006, has been received. The directive was issued in response to Assembly Bill No. 1234. This law requires that if a local board provides to a member any compensation, including reimbursement for actual and necessary expenses in performance of official duties, then *all* board members must receive training in ethics. This training is to be accomplished by January 1, 2007, and every two years thereafter.**

**On December 4, 2006, staff mailed a package (letter with instructions, CD) requesting all members go through the self-guided course, print and provide staff with the Certificate of Completion. As of January 4, 2007, we have attained 44% completion rate. If members have completed the course and have not had the opportunity to return them, Certificates of Completion will be available at the back table.**

**Members are also encouraged to fax their signed certificates to (209) 725-3592.**

**ATTACHMENT(S): N/A**

**TO: Youth Council**

**DATE: 1/10/07**

**FROM: Youth Council Staff**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Youth Funding/Allocations**

**PROPOSED MOTION(S): Information only.**

**DISCUSSION: Youth funds are made available to the Merced County Local Workforce Investment Area through the Master Subgrant Agreement. Those funds are allocated to the Department of Workforce Investment and are included in the County's budget, finalized by the Merced County Board of Supervisors every August.**

**It is a misnomer to state that the Workforce Investment Board and the Youth Council have budgets. What is forecast is an allocation of adult, dislocated worker and youth funding streams – approved by the Board of Supervisors with oversight provided by the WIB's Finance Committee.**

**ATTACHMENT(S): FY 2006/07 Youth Funding**

## FY 2006/07 Youth Funding

Allocation		\$ 1,551,870
PY Cash Balance	+	\$ 801,439
		\$ 2,353,309
(-) 10% Admin Funds	-	\$ 235,331
		\$ 2,117,978
Contracted		
In-School		\$ 745,721
Out-of-School	+	\$ 567,486
		\$ 1,313,207
Funding Left-over		\$ 804,771
20% Carry-over required for next year		\$ 310,374
		\$ 494,397

What does this buy?

Staff

Executive Director  
 Assistant Director  
 Special Projects Manager  
 Operations Officer  
 Staff Services Analyst (2)  
 Support Services Analyst (3)  
 Fiscal Supervisor  
 Fiscal Specialist (3)  
 Monitors (2)  
 Administrative Assistant (2)

Overhead

Facilities  
 Office Supplies  
 Website

Functions

Meetings  
 Retreat  
 Conferences  
 Travel

Others

Youth Resource Directory  
 ROP Yearbook  
 Presentations to CWA

Note: All available funding for FY 2006/07 has been obligated through contracts or committed for operations.