

TO: Youth Council

DATE: 02/11/04

FROM: Youth Council Staff

For Action

For Information

For Discussion

SUBJECT: Evaluation Team Selection for Youth Request for Proposal (RFP) for 04/05 WIA Youth Programs

PROPOSED MOTION(S): That an Evaluation Committee consisting of Nellie McGarry, Kathy Hassett, Bob Harmon, Claudia Corchado and Rennise Ferrario be designated to rate proposals received for the WIA Youth Programs RFP to be let in late February 2004.

DISCUSSION: An RFP for both In-School and Out-of-School programs is scheduled to be let February 24, 2004, with a closing date of April 6, 2004. The RFP Evaluation Committee is scheduled to meet Tuesday, April 13, 2004. The evaluation process normally takes between 4 to 6 hours.

The following Youth Council members have previously served on RFP Evaluation Committees and are not personally associated with expected Proposers.

1. Nellie McGarry
2. Kathy Hassett
3. Bob Harmon

Claudia Corchado and Rennise Ferrario have also volunteered to serve on the committee.

ATTACHMENT(S): N/A