

Workforce Investment Board of Merced County

Youth Council

****UC Cooperative Extension**

2145 West Wardrobe Ave, Merced, CA

Wednesday, February 11, 2004 – 4:00 p.m.

Meeting Agenda



1. Call to Order and Roll Call
2. Approve Agenda
3. Approve Minutes (December 10, 2003)
4. Public Opportunity to Speak
5. Announcements
6. Action Agenda
- a. Request for Proposal Evaluation Team Selection
7. Information/Discussion Agenda
- a. Merced County Children’s Summit
- b. City of Merced Fund-raiser
8. Chair Comments/Roundtable/Future Agenda Items
9. Date/Time and Location of Next Meeting – April 14, 2004, 4:00 p.m., MCOE.....
10. Adjourn

*****Note: Meeting Location Change***

Workforce Investment Board of Merced County

Youth Council

MCOE – Newbold/Clark Rooms

623 West 13th Street, Merced, CA

Wednesday, December 10, 2003, 4:00 p.m.

Meeting Minutes



MERCED COUNTY YOUTH COUNCIL

Members Present: Bob Bittner, Mary Cavazos, Claudia Corchado, Ben Duran, Evelyn Eagleton, Laura Gongora, Kathy Hassett, Mary Jane Hawkes, Taide Hernandez, Jerry Johnson, Charlie Lambert, Rebecca Lincoln, Richard Mahacek, Nellie McGarry (Chair), Kristen Miller, Jim Newberry, Mayra Ramirez, Edgar Perez, Vann (Mike) Smith, Ralph Vigil, Rev. Craig E. White, Sr.

Members Absent: Ana Andrade, Rennise Ferrario, Alexander Hall, Robert Harmon, Cecilia Jimenez

WI Staff Present: Dave Davis, Dee Knight, Jackie Walther-Parnell

Others Present: Holly Newlon, MCOE

1. Call to Order/Roll Call: The Chair called the meeting to order at 4:04 p.m., and roll call was taken.

2. Approve Agenda: It was *M/S/C Duran/Gongora* to approve the agenda as published.

3. Approve Minutes: It was *M/S/C Lambert/Corchado* to approve the October 8, 2003 minutes, with the following correction to Item 8, paragraph 3, change to read:

At the WIB Retreat on October 2, 2003, they decided to develop a WIB goal to reflect the needs of youth.

4. Public Opportunity to Speak: None.

5. Announcements:

a. A partnership was formed with Valley Community School, the Housing Authority and Firm Build to establish a nonprofit Youth Build Program. The latest bid they received was just under \$10,000 to resurface and paint the MCOE offices. This way the students are able to receive paid work experience. If anyone is interested in having some work done, contact MCOE or Firm Build.

6. Action Agenda:

a. **Application for Membership – Stephanie Busbea:** It was *M/S/C Duran/Vigil* to approve the application of Ms. Stephanie Busbea, who will be a parent representative, and submit said application to the Workforce Investment Board (WIB) for approval.

b. **Request for Proposal for New Youth Program:** It was *M/S/C Smith/Hassett* to recommend to the WIB to approve a new Request for Proposal for the WIA Younger and Out-of-School Youth Programs.

7. Information Agenda:

a. **Architects of Change Award:** The Chair noted the Merced County WIB Youth Council was one of 28 youth councils to receive the Architect of Change award, which is based on the “All Youth-One System” concept. The Chair received this award in behalf of the Youth Council at the State Youth Council meeting in November.

“Today’s Youth ... Tomorrow’s Leaders”

b. Merced County Office of Education Out-of-School Contract Update: Using an overhead projector, Ms. Holly Newlon provided everyone an in-depth timeline, and explanation of events and activities of the Out-of-School Youth Program from September 19, 2003 through December 10, 2003. She also showed agendas of meetings with staff and participants' orientation, and explained some of the agenda items. Out of the 257 enrollees, 51 attended the orientation.

c. Jobs for California Graduates-Merced County, Inc. (JCG) Update: Ms. Jackie Walther-Parnell noted Dept of Workforce Investment is working with County Counsel and County Auditor/Controller office to reconcile and clear all expenditures invoiced by JCG. She noted that the subcontractors' agreement was with JCG and not directly with the Department; therefore, the Department is not legally liable, but the Department is working, through County Counsel, to try to pay something to the subcontractors who served WIA clients.

JCG has submitted 3 invoices totaling over \$53,000 for the period of July 2003 to its closing on September 19, 2003, and the Department is expecting to receive one more invoice. In reconciling invoices submitted for the Program Year that ended June 30, 2003, the Department overpaid JCG in excess of \$52,000 (monies that were not paid to subcontractors); therefore, this amount will be offset by the amount owed JCG through September 19, 2003.

It was *M/S/C Smith/Vigil* that the Department of Workforce Investment enforces the 90-day statutory contract deadline and not accept any invoice from JCG if it is over the 90-day period.

8. Chair Comments: The Chair noted that Ms. Taide Hernandez has accepted the position of vice chair. The Chair asked staff to e-mail any pertinent information regarding JCG before the next Youth Council meeting.

9. Date, Time and Location of Next Youth Council Meeting: Next meeting is February 11, 2004. The place will be determined at a later date.

10. Adjourn: The meeting was adjourned at 5:22 p.m.

Minutes prepared by Devilla D. Knight

TO: Youth Council

DATE: 02/11/04

FROM: Youth Council Staff

For Action

For Information

For Discussion

SUBJECT: Evaluation Team Selection for Youth Request for Proposal (RFP) for 04/05 WIA Youth Programs

PROPOSED MOTION(S): That an Evaluation Committee consisting of Nellie McGarry, Kathy Hassett, Bob Harmon, Claudia Corchado and Rennise Ferrario be designated to rate proposals received for the WIA Youth Programs RFP to be let in late February 2004.

DISCUSSION: An RFP for both In-School and Out-of-School programs is scheduled to be let February 24, 2004, with a closing date of April 6, 2004. The RFP Evaluation Committee is scheduled to meet Tuesday, April 13, 2004. The evaluation process normally takes between 4 to 6 hours.

The following Youth Council members have previously served on RFP Evaluation Committees and are not personally associated with expected Proposers.

- 1. Nellie McGarry**
- 2. Kathy Hassett**
- 3. Bob Harmon**

Claudia Corchado and Rennise Ferrario have also volunteered to serve on the committee.

ATTACHMENT(S): N/A

TO: Youth Council

DATE: 02/11/04

FROM: Youth Council Staff

For Action

For Information

For Discussion

SUBJECT: Merced County Children's Summit – "It is all about Kids"

PROPOSED MOTION(S): Information Only

DISCUSSION: What is the Children's Summit? A Countywide event to create a Strategic Plan with goals and objectives for children ages 0-22 in 6 areas:

- 1. Capacity for affordable and high quality childcare**
- 2. Success in school (including school readiness)**
- 3. Safe and stable families (including family violence, substance abuse, economic self-sufficiency, child abuse prevention)**
- 4. Healthy children (including physical fitness, nutrition/obesity, health insurance)**
- 5. Systems capacity (including coordination/collaboration, less duplication of services, involvement of private sector)**
- 6. Youth preparedness (including job training, youth development, youth assets)**

Who are the participants? 250-300 people, a mixture of professionals and community/parents/teens – elected officials, schools, public agencies, community based member's organizations, health care providers, substance abuse providers, businesses, media, and faith-based organizations.

**When? April 30, 2004, Friday, 8:00 am – 4:00 pm, Adult Breakout Sessions
4:00 pm – 8:00 pm, Teen Breakout Sessions
8:00 pm – 10:00 pm, Teen Dance
May 1, 2004, Saturday, 10:00 am – 1:00 pm**

Where? Boys & Girls Club, Merced Site

Youth participation is a key to the Summit's success. Eighty to 100 youth are expected and will come from the following programs:

- Younger and Older youth in WIA programs**
- Youth in Independent Living (group homes)**
- ROP – youth in the childcare intern class**
- Youth members of Boys & Girls Club**
- Youth leadership groups**

Topics for the Teen Session

- 1. Transition at 18, including foster children**
- 2. Youth crime and violence, including gangs**
- 3. Teen pregnancy prevention, parenting and childcare**
- 4. Beyond high school—Voc ed, job training, access to higher education**
- 5. Relationship violence**
- 6. Coping skills for youth depression and stress**
- 7. Youth drug and alcohol use**
- 8. Youth development – positive focus on youth’s strengths and assets**
- 9. After school programs and activities**
- 10. All youth one system – what would it look like/give it a name?**

How can the Youth Council help?

- Volunteer to be a facilitator or scribe**
- Attend and participate**

ATTACHMENT(S): N/A

TO: Youth Council

DATE: 02/11/04

FROM: Youth Council Chair

For Action

For Information

For Discussion

SUBJECT: City of Merced Fund-raiser

PROPOSED MOTION(S): Discussion

DISCUSSION: The Youth Council Chair will lead a discussion concerning possible Youth Council participation in a City of Merced fund-raising program.

ATTACHMENT(S): N/A