

**Workforce Investment Board of Merced County
Youth Council**



Merced County Office of Education – Newbold Rm

632 W. 13th Street, Merced, CA

Wednesday, May 11, 2005 – 4:00 p.m.

Meeting Agenda - Revised

<http://web.co.merced.ca.us/wi/youth/meetingpkts/meetingpkts.html>

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1. Call to Order and Roll Call
 2. Approve Agenda
 3. Approve Minutes (April 13, 2005)
 4. Public Opportunity to Speak
 5. Announcements
 6. Action Agenda
 - a. Operational Agreements Dave Davis
 7. Information Agenda
 - a. Younger Youth Program Quarterly Report Dave Davis
 - b. Out-of-School Youth Program Quarterly Report Dave Davis
 8. WIA Youth Programs for PY 2005/06 Presentation Holly Newlon
 9. Chair Comments/Roundtable/Future Agenda Items
 10. Date/Time and Location of Next Meeting – June 8, 2005, 4:00 p.m., MCOE Newbold Room, 632 W. 13th Street, Merced
 11. Adjourn

Workforce Investment Board of Merced County

Youth Council

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Wednesday, April, 2005 – 4:00 p.m.

Meeting Minutes



<http://web.co.merced.ca.us/wi/youth/meetingpkts/meetingpkts.html>

Members Present: Stephanie Busbea, Mary Cavazos, Natalie Culver, Ben Duran, Evelyn Eagleton, Rennise Ferrario, Alexander Hall, Robert Harmon, Kathy Hassett, Mary Jane Hawkes, Rebecca Lincoln, Richard Mahacek, Rick Osorio (Chair), Edgar Perez, Mayra Ramirez, Nathan Timmerman, Rev. Craig E. White, Sr

Members Absent: Bob Bittner, Claudia Corchado, Taide Hernandez (Vice Chair), Charlie Lambert, Vann (Mike) Smith

Others Present: Lee Andersen (MCOE Superintendent), Dave Davis, Dee Knight, Nellie McGarry

1. Call to Order/Roll Call: The Chair called the meeting to order at 4:06 p.m., and roll call was taken.

2. Approve Agenda: It was *M/S/C Duran/Hall* to approve the agenda as published.

3. Approve Minutes: The March 9, 2005 minutes were approved by consensus.

4. Public Opportunity to Speak: Ms. Evelyn Eagleton noted Mr. Mike Smith had provided a cake to say "Thank You" to Ms. Nellie McGarry and "Welcome" to Mr. Rick Osorio. She also presented a plaque "Friend of Youth" award to Ms. McGarry from the Youth Council.

Ms. McGarry was very honored and thanked everyone. She stated that even if she doesn't continue to be a member of the Workforce Investment Board (WIB), she would always be a part of the Youth Counsel especially since she is involved with the Boys and Girls Club.

5. Announcements:

a. Ms. Kathy Hassett attended a Mental Health meeting, and she invited Mental Health to make a presentation to the Youth Council. She noted Proposition 63 is going to bring state dollars into Merced County for mental health programs for youth and adults. Mental Health will contact staff about being included on the May 11th agenda.

b. On April 27, 2005, 1:30-5:00 p.m., the Empower Program will have its Empower Zone. Judges are needed for this event. Several Youth Council members volunteered as judges. Once all participants have been scored, there is a celebration where certificates are given, and the highest scorer receives a monetary award. Any other volunteers should contact Ms. Rebecca Lincoln at 381-5916.

c. The Children's Summit teen session will be Saturday, September 24, 2005, location to be determined. Youth Council members were invited to participate on the planning committee for the teen session. The next Summit subgroup meeting is Tuesday, April 19, 2005, 4 p.m., Merced College Admin Conference Room.

- d. On May 13, 2005, Central Valley Opportunity Center is having its Annual Scholarship Banquet at the Doubletree Hotel in Modesto. They will be giving \$750 scholarships to youth in Modesto, Merced and Madera (5 to Modesto/Madera). This year Merced will receive 6. The tickets are \$50. Anyone interested in attending, please call CVOC at 357-0062.
- e. Merced County Office of Education had a review of its Empower and YOP Programs. The examiners were astonished and pleased at the statistics for both programs.
- f. The Independent Living Program is having its graduation celebration for 47 high school seniors on May 9, 2005, 6:00 p.m., at the Elks Lodge. They are sending out invitations. If anyone is interested in attending, call Ms. Natalie Culver at 381-6585.
- g. Ms. Marissa Enciso, an Empower youth, has a scholarship for this summer (2 ½ months) to go to Honduras to investigate Sweat Shops. She will go to Washington, DC for an orientation process before flying to Honduras.
- h. The Boys and Girls Club is having its 11th Annual Auction/Dinner benefit on Saturday, April 16, 2005. The tickets are \$35. The program will have a parent and an alumni of the Boys and Girls Club speak on the importance of “Keeping the Boys and Girls Club Open”. See Ms. McGarry if you are interested in attending.
- i. Staff noted Ms. Anna Andrade has resigned from the Youth Council because she no longer represents the Girl Scouts. When the Board Agenda Item for Mr. Nathan Timmerman (Youth) was considered, Mr. Mike Nelson spoke very eloquently of Nathan’s character and that it would be good to have him on the Youth Council.

6. Information Agenda:

a. State of California Two-Year Strategic Plan – Youth Impacts: Staff provided a review of this draft plan, and noted it concentrates on the youth most in need—out-of-school youth, homeless youth, youth in foster care, youth aging out of foster care, youth offenders, children of incarcerated parents, migrant and seasonal farmworker youth, and other youth at risk. The Department has not received any reauthorization, so we don’t know what the funding split between youth programs will be or what new guidelines will be enacted.

It was noted that the Senate’s version of WIA reauthorization incorporates all youth, adult and dislocated worker funds into one “pot”. Funds would then be distributed to each state, and it would be at the discretion of the governor to decide on which program(s) to use the funds.

It was recommended that the concerns of these changes be made known to the Workforce Investment Board so some plan of action could be taken to try and protect these program funds. It was also recommended that messages/letters be sent from the Chair to our respective representatives stating the Youth Council’s displeasure with the WIA Plus Act because legislators will vote on it on April 14, 2005.

For the May 11th meeting, staff will have a breakdown of how many youth are enrolled in each category.

7. Chair Comments/Roundtable/Future Agenda Items: The Chair noted that unless absolutely necessary, no Youth Council meeting would be canceled. If there are no action items, other issues should be studied and alternatives explored in order for the Youth Council to be an advocate of the youth programs. The Chair would like Youth Council members to take the time to tour our youth programs and become familiar with them.

It was suggested the Council revisit the Teen Summit to see what contribution(s) could be made as a Youth Council. Also try to identify major initiatives in the Merced community involving youth, so the Youth Council can be properly involved and represented.

The Teen Resource Directory that was originally put together by the Youth Council has been revised and updated by the 4-H group. They will possibly attend the June 8, 2005 Youth Council meeting to share the updated information they have received.

8. Date, Time and Location of Next Youth Council Meeting: Next meeting is May 11, 2005, 4:00 p.m., at Merced County Office of Education – Newbold Room, 632 W. 13th Street, Merced.

9. Adjourn: The meeting adjourned at 5:27 p.m.

Minutes prepared by Devilla D. Knight

TO: Youth Council

DATE: 05/11/2005

FROM: Youth Council Staff

For Action

For Information

For Discussion

SUBJECT: Operational Agreements

PROPOSED MOTION(S): Approve the Operational Agreements between Human Services Agency (HSA) and the Youth Council to work together toward the mutual goal of providing maximum available assistance for child crime victims residing in Merced County.

DISCUSSION: Human Services Agency has received a grant through the State Office of Emergency Services to provide counseling and victim witness support service to child victims of abuse and neglect. Operational Agreements between HSA, the Workforce Investment Board (WIB) and Youth Council are grant requirements.

The Agreements state that HSA will accept child client referrals from representatives from the WIB and Youth Council, and will provide services to the youth and limited services to the non-offending parent if the referral involved domestic violence.

The program is referred to as Child Abuse Treatment (CHAT).

ATTACHMENT(S):

- 1. Operational Agreement w/WIB**
- 2. Operational Agreement w/Youth Council**

OPERATIONAL AGREEMENT

This Operational Agreement stands as evidence that the *Merced County Human Services Agency* and the *Merced County Workforce Investment Board* intend to work together toward the mutual goal of providing maximum available assistance for crime victims residing in *Merced County*. Both agencies believe that implementation of the *Child Abuse Treatment (CHAT)* proposal, as described herein, will further this goal. To this end, each agency agrees to participate in the program, if selected for funding, by coordinating/providing the following services:

The *Merced County* project will closely coordinate the following services with the *Merced County Workforce Investment Board* through:

- Project staff being responsive to *Merced County Human Services Agency* for service support by *referring children that are suspected victims of child abuse/neglect to the CHAT program for assessment;*
- Regularly scheduled meetings (*monthly*) between (*CHAT Program Manager and a Board Representative*) to discuss strategies, timetables and implementation of mandated services.
- Specifically: Discussions will focus on the percentage of WIB youth eligible for CHAT services in relation to those referred and assessed for CHAT services.
- List specific activities that will be undertaken between the two agencies or other specifics of the agreement.
 - Cases will be reviewed to determine effectiveness of CHAT services post-treatment
 - A review of needed vis-à-vis available services and exploration of methods/processes to improve existing services and increase the number and types of services in order to meet the needs of the service delivery population

We, the undersigned, as authorized representatives of *Merced County Human Services Agency* and *Merced County Workforce Investment Board*, do hereby approve this document.

For _____ For _____

Date _____ Date _____

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We, the undersigned, as authorized representatives of *Merced County Human Services Agency* and *Merced County Youth Council*, do hereby approve this document.

For _____ For _____

Date _____ Date _____

TO: Youth Council

DATE: 5/11/05

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: Younger Youth Program Quarterly Report

PROPOSED MOTION(S): Information Only

DISCUSSION: Younger Youth Report, January/February/March 2005 is attached.

ATTACHMENT(S):

Younger Youth Quarterly Report will be available at the meeting.

To: **Dave Davis:** Acting Special Projects Manager, Department of Workforce Investment

From: **Rebecca Lincoln:** Career Educator, Merced County Office of Education

Re: Merced County Youth Council Quarterly Report- Younger Youth Program

Date: April, 2005 for the quarter ending March 31, 2005

A. Overall Status of the Program:

This quarter 133 Youth Opportunity Program participants were enrolled into the program. Ninety-six percent (96%) of all basic skills, work readiness, and/or occupational goals were attained. Sixty percent (60%)* of participants exited this quarter obtained their diploma.

B. Past Quarter Highlights:

- 1) **Career Industry Days:** These ROP sponsored events provide youth with detailed information and exploration of specific career pathways. Career Industry Days include tours of local businesses, guest speaker presentations, and hands-on activities related to various careers within a pathway. This quarter, the two industries highlighted at the Merced County Fair Grounds were Educational careers, held on Thursday, January 27, 2005 and Health and Science careers held on Wednesday, February 23, 2005. YOP mentors attended with participants whose career goals or technical training aligned with these pathways.
- 2) **YOP participants** who are in ROP classes participated in Portfolio Day. Every student completed a Career Portfolio and participated in a mock job interview with a professional in the community who provided the student with constructive criticism. Students will be acknowledged at one of MCOE/ROP's **Award of Excellence** ceremonies held on May 3rd at Golden Valley High School Theater or on May 5th at Buhach Colony High School Theater.
- 3) **Program Activity Support System (PASS) Training** was provided for YOP mentors and support staff on January 18, 2004. Mary Cavazos and Mayra Ramirez, representatives from our partner EDD, provided the training. PASS is a case management tool that can be accessed via the Internet. The YOP mentors are encouraged to use this management tool to enter their diary notes for participant files.
- 4) **Youth Performance Management training** was provided to YOP mentors and staff by Mr. Rick Record from the State Employment Development Department on Feb 23, 2005. This training included an overview of the younger and older youth performance measurements, with an emphasis on critical quarters for program services, exits and follow-ups.
- 5) **Youth Exit Strategies training** was provided to the YOP mentors and staff by Mr. Rick Record from the State Employment Development Department on Mar 23, 2005. This training built on the previous training and provided in-depth discussion on exit and post-exit strategies.

** Of the 15 participants exited—3 participants left Merced County, and 9 graduated from Valley High School*

- 6) **A Framework for Understanding Poverty Training** was attended by Blanca Rodriguez, a YOP mentor and Roberto Rivera, an EMPOWER advisor, on March 8 and 9, 2005. The training was provided in Fresno by two local experts, Hilary Levine and Karen Westersund. They presented the research and processes developed by Dr. Ruby Payne, author of the book *“A Framework for Understanding Poverty”*. Roberto and Blanca shared their notes, information and materials from the training with the rest of the staff.
- 7) **Youth to Youth Conference:** On March 19th, six YOP students from the Dos Palos area attended the annual “Youth to Youth” Conference held at Cruickshank Middle School. The Friday prior to the event was an all-day Leadership Training that the students were required to attend. They learned numerous techniques on how to engage others and facilitate groups and worked all day long with other trainees from schools throughout the County. On Saturday, they arrived at Cruickshank School at 7:00 a.m., and were involved in the events of the day, non-stop until 10:00 p.m. that evening.
- 8) **Pennies for Patients:** Twenty-three YOP participants from Le Grand High School collected “pennies for patients” for children with leukemia. Participants collected money at the school and from the community. The total collected was \$442.00, and was deposited in the “Pennies for Patients” Bank of America account.

9) Youth Opportunity Program Success Stories:

Jesus Cisneros a YOP participant was enrolled into the program in April 2002. At that time, Jesus was facing many challenges, and due to a substance abuse problem was expelled from Le Grand High School. Jesus was referred to the “RAFT” program, and he agreed to go through their recovery assistance program. Afterwards, Jesus was making great progress, he attended Granada High School where he was able to catch up on his school credits, and earned his High School diploma. Jesus was hired at his worksite in 2004 after the summer program, and was able to transfer to another store in Fremont, CA. Due to Jesus’ participation in the YOP program; he overcame many of his obstacles, earned his high school diploma, and received assistance with his FAFSA application. He also received additional assistance with life skills training and the completion of his portfolio. On January 24, 2005, he enrolled in Auto Services Vocational Education at WyoTECH in Fremont, CA.

Jesus Bedolla was enrolled in the YOP program in April 2004. He too faced several challenges, including a substance abuse problem, and was expelled from Atwater Valley High School. Jesus Bedolla was also facing three felony counts. His hearing occurred during the beginning of the YOP summer program when he was working on a job site. Two counts were dropped; but he was convicted on the third and put on house arrest for 30 days largely because his attorney had a letter from the program that confirmed he had a job. He was put on a bracelet, and continued to work his hours. Due to *Jesus Bedolla’s* participation in the YOP program, he also overcame many of his challenges, earned his High School diploma, and received additional assistance with life skills training and the completion of his portfolio. On January 24, 2005, he too enrolled in Auto Services Vocational Education at WyoTECH in Fremont, CA.

Miguel Santoyo entered the program October 13, 2003, and is currently a senior at Le Grand High School. He is doing an excellent job in school, and presently working as a teacher's assistant at Le Grand High School. He is very resourceful and stays busy all the time. He is graduating on June 2, 2005, and uses his extra time to help the Planada Elementary School with community service. The work experience opportunities that the YOP program offers have helped Miguel and his family. He comes from a very low-income household, and the money he earns makes a big difference in his family's life. Miguel has also benefited from the YOP program by completing a portfolio and learning the procedures of interviews and work structure.

C. **Past Quarter Deficiencies:** None.

D. **Past Quarter Recruiting/Marketing Efforts:**

- 1) EMPOWER/YOP program staff distributed fliers and brochures at the Winton Health and Family Resource Fair held on February 9, 2005 at the Winton Middle School in Winton.
- 2) EMPOWER/YOP program staff dispersed brochures at the Merced Job Fair held on March 30, 2005.

E. **Total Number Enrolled to Date:** **513**

F. **Number of Hard/Soft Exits for the Quarter:** **15/00**

G. **Next Quarter Challenges:**

Focusing on preparation for the Summer Youth Employment component and related curriculum.

H. **Technical Assistance Needed:** None identified at this time.

TO: Youth Council

DATE: 5/11/05

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: Out-of-School Youth Program Quarterly Report

PROPOSED MOTION(S): Information Only

DISCUSSION: Out-of-School Youth Report, January/February/March 2005 is attached.

ATTACHMENT(S):

Out-of-School Youth Quarterly Report will be available at the meeting.

To: **Dave Davis:** Acting Special Projects Manager, Department of Workforce Investment

From: **Rebecca Lincoln:** Career Educator, Merced County Office of Education

Re: Merced County Youth Council Quarterly Report- EMPOWER Program

Date: April, 2005 for the quarter ending March 31, 2005

A. Overall status of the program: **Forty-one participants** were enrolled into the EMPOWER Program during the months of January, February and March 2005. Status on all WIA-Client Action reports for goals, activities, exits, and follow-ups show continued improvement and are now up to date.

B. Past Quarter Highlights:

1) EMPOWER Workshops:

- a) EMPOWER Orientation: Conducted on the second Friday in the months of January, February and March; on the average 25 participants attended each session;
- b) EMPOWER Workshop I: Conducted on the third Friday in the months of January, February, and March; on the average 20 participants attend each session; and
- c) EMPOWER Workshop II-Job Readiness was conducted in the months of January, February, and March where participants completed an ROP employability portfolio and practiced interviewing techniques.

2) Bldg K-Computer Lab: EMPOWER participants use the computer lab daily to work on résumés, portfolios, and conduct job search. Sue Tyler, adult schoolteacher, continues to be available for six hours per week in the computer lab to assist EMPOWER participants with PLATO educational software designed to increase math and reading skills. Sign in sheets are used to track the number of participants using the computer lab daily.

3) Career Industry Days: These ROP sponsored events provide youth with detailed information and exploration of specific career pathways. Career Industry Days include tours of local businesses, guest speaker presentations, and hands-on activities related to various careers within a pathway. This quarter, the following Career Industry Days were held at the Merced County Fair Grounds:

- a) Careers in Education held on Thursday, January 27, 2005; and
- b) Careers in Health and Science held on Wednesday, February 23, 2005.

The EMPOWER advisors were encouraged to invite those participants whose career goals or technical training aligned with these pathways.

4) Program Activity Support System (PASS) Training was provided for EMPOWER Advisors and support staff on January 18, 2004. Mary Cavazos and Mayra Ramirez, representatives from our partner EDD, provided the training. PASS is a case management tool that can be accessed via the Internet. The EMPOWER advisors are encouraged to use this management tool to enter their diary notes in participant files.

- 5) **California Workforce Association Fourth Annual Youth Conference: ALL YOUTH. ONE SYSTEM: CONNECTED** was the theme of this year's CWA Conference held on January 25th- 27th 2005 in Orange County, CA. EMPOWER staff presented at this year's conference, sharing the EMPOWER Orientation model and SAGE Assessment. Presenters included representatives from the EMPOWER program, EDD, Merced Worknet, and Marissa Enciso, an EMPOWER participant.
- 6) **Career Pictorial Training** for EMPOWER Advisors was held on February 3 and 4, 2005. This two-day session provided a curriculum for implementing the elements of the career decision-making process based on the work of Richard Bowles, a renowned career development educator and author of "*What Color Is Your Parachute*".
- 7) **Youth Performance Management training** was provided to EMPOWER staff by Mr. Rick Record from the State Employment Development Department on Feb. 23, 2005. This training included an overview of the younger and older youth performance measurements, including critical quarters effecting program services, exits, and follow-ups.
- 8) **Youth Exit Strategies training** was provided to the EMPOWER Staff by Mr. Rick Record from the State Employment Development Department on Mar. 23, 2005. This training built on the previous training that provided in-depth discussion on exit and post-exit strategies.
- 9) **A Framework for Understanding Poverty Training** was attended by Blanca Rodriguez and Roberto Rivera, two EMPOWER advisors, on March 8 and 9, 2005. Two local experts Hilary Levine and Karen Westersund provided the training in Fresno. They presented the research and processes developed by Dr. Ruby Payne, author of the book "*A Framework for Understanding Poverty*". Roberto and Blanca shared their notes, information and materials from the training with the rest of the staff.
- 10) **Juvenile Hall Project:** Staff and administrators from EMPOWER, Juvenile Hall, Merced County Probation, and Valley Community School met on February 18, 2005 to review procedures for the purposes of recruiting, enrolling and serving youth for this special project. The updates for the project were presented to Merced County Youth Council on March 9th, 2005.
- 11) **Quarterly EMPOWER Partner meeting** was held on January 7, 2005. Attendees included representatives from Merced College, Merced Adult School, and EMPOWER staff.
- 12) **EMPOWER Focus Group** meeting was conducted on March 22, with EMPOWER program participants to discuss and provide feedback for the development of Workshop IV on Financial Literacy.
- 13) **Opportunity Club:** The Opportunity Club is an ongoing activity that provides monthly sessions to EMPOWER participants on current job, educational, community, and leadership opportunities, as well as information regarding life skills for EMPOWER and YOP youth in Merced County. Sessions are conducted in Bldg K at the MCOE campus. All participants are invited and encouraged to attend. This quarter's schedule was as follows:

- January 18, 2005: *Decisions and Choices* was the topic presented by Angela Farr-Health Educator from Planned Parenthood. The presentation included a lively discussion on services and most recent statistics to help participants make informed choices and decisions.
- March 28, 2005. Guests Speaker - Rob Jarvis, who works for our local adolescent drug and alcohol treatment and prevention program, RAFT, "Recovery Assistance for Teens" provided an informal discussion with program participants about alcohol and drug use.

14) Working Professional Curriculum update: EMPOWER staff revised the ROP Working Professional course outline, which is the framework for all EMPOWER workshops, work experience activities, and the locally approved youth credential. On March 24, 2005, the ROP Working Professional Advisory Committee, made up of community business partners, parents, participants and educators, met for a community review and approval of the course outline. The ROP Working Professional Course outline was approved by the Advisory Committee to be forwarded to the Merced County Office of Education Board of Trustees, and then to the California Office of Education for final approval.

15) Los Banos Update: Crystal Capone, Fabian Saucedo and Sebastian Wood of Los Banos earned their G.E.D. in the last three months. Six other participants anticipate completing their G.E.D. by the middle of June 2005. A Graduation Ceremony and Celebration is planned for the G.E.D. graduates on June 30th, at the Los Banos Worknet.

16) Success Stories:

Marissa Enciso, the EMPOWER participant who presented at the CWA conference last January, has been accepted for an internship this summer to visit Honduras and investigate "sweat shops". She went through a selection process, interviewed and was chosen as one of the twelve representatives from the United States. They will all meet in Washington, D.C., and then travel to different destinations through out the world. This is an opportunity for Marissa to learn about other cultures and governments outside the United States.

Rosario Iniguez, an EMPOWER participant and mother of a three year old girl and a five year old boy, earned her High School Equivalency Certificate just two months after she started the program. Rosario is now working at a local business in Merced. In the future, her plans are to pursue a career in the nursing field.

Johnnie Mejia, is an EMPOWER participant who maintains a positive attitude, even under pressure. Johnnie is presently employed by the Career and Alternative Education Department at the Merced County Office of Education as a media technician. He has been very instrumental in the creation and design of numerous projects, including industry day events, retirements, guest speakers, etc. He is willing to do whatever is asked of him, and often goes beyond the call of duty to assure success and attain quality projects. Johnnie is able to balance his demanding workload with continued college courses, and will be attending San Francisco State College in the fall.

C. Past Quarter Deficiencies:

The EMPOWER program met the earnings and retention performance measures, and slightly missed the employment and credential measures. These performance measures were for the period April 1, 2003 through March 31, 2004 and reflected, at least in part, the performance of the previous contractors (Arbor and JCG). Significant training and strategies have been implemented to ensure that the performance measures are met for the period April 1, 2004 through March 31, 2005.

D. Past Quarter Recruiting and Marketing Efforts:

- 1) EMPOWER staff distributed fliers and brochures at the Winton Health and Family Resource Fair held on February 9, 2005 at the Winton Middle School, Winton, California.
- 2) Empower staff dispersed brochures at the Merced Job Fair held on March 30th 2005; 38 youth were invited to the April 8th EMPOWER orientation.

E) Number enrolled & number of participants in each program component: March 31, 2005

Total number of active participant enrollments:	282
	(273 in Feb)
Total number of participants in follow-up:	122
	(142 in Feb)
Enrollment in program components:	
Adult Basic Education, GED, HS diploma	34
Career Technical Training	55
Workshop II	11
Work Experience	17
Unsubsidized Employment	73
<hr/>	
Total enrolled in program components	190

F) Number of hard/soft exits

Hard Exits: 00
Soft Exits: 00

G) Next quarter challenges:

Developing the Program budget for 2005-2006.

H) Technical assistance needed: None identified at this time.

I) Number of clients receiving social services and examples of services received:

Numerous referrals have been made to agencies to assist with food, clothing, and housing.