

TO: Youth Council

DATE: 6/8/01

FROM: Planning and Quality Assurance

For Action

For Information

Meeting Notes

SUBJECT: Request for Proposal, Asset Mapping and Gap Analysis

PROPOSED MOTION(S): For information only

DISCUSSION:

During its May 24, 2001 meeting, the Merced County Workforce Investment Board (WIB) denied the Youth Council's Request for Proposal (RFP) to purchase an Asset Mapping and Gap Analysis because no one could accurately tell the WIB what the project would cost.

The Planning and Quality Assurance Committee met on May 31, 2001, to rethink the problem. Rather than estimate costs, it was decided that a new approach to the problem be taken. The following objectives are now under development:

- Define what Merced County's youth need and want,
- List all services available within the County to satisfy those needs and wants,
- Define gaps in services, and
- Develop a strategic plan to close the gaps in services

It was decided to develop a youth survey, to be taken during the summer school session, to determine youth needs, wants, and concerns. These will be used as a foundation to write an appropriate Statement of Work (SOW) for an Asset Mapping RFP. Once the SOW is developed, we will issue a Letter of Intention to potential Asset Mapping agencies to help determine a cost range. Then we will seek approval again to get an RFP from both the Youth Council and the WIB.

ATTACHMENT(S):

