

**TO: Youth Council**

**DATE: 07/11/07**

**FROM: Youth Council Staff**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Youth Council Directory Update Plan**

**PROPOSED MOTION(S): For Information Only**

**DISCUSSION: The Youth Directory working group met on May 31, 2007 and formulated a plan to update and maintain the directory. The plan involves the following:**

- 1. Divide number of pages into the group.**
- 2. Place database on desktops of all members.**
- 3. Each member will update pages assigned.**
- 4. Each member will copy entire database onto disk and bring to YC meeting.**
- 5. Information will be updated in main database.**

**Printing costs are being researched with initial estimates of 1000 copies and placing the Youth Directory online on the Merced County Youth Council webpage is being explored. Finally, the group recommends updating every 6 months and publishing yearly if possible.**

**ATTACHMENT(S): N/A**