

# Workforce Investment Board of Merced County

## Youth Council

UC Cooperative Extension

2145 West Wardrobe Avenue, Merced

Friday, July 12, 2002, 9:00 a.m.

### Meeting Minutes



MERCED COUNTY YOUTH COUNCIL

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**Members Present:** Micki Archuleta, Mary Cavazos, Claudia Corchado, Chuck Dean, Evelyn Eagleton, Rennise Ferrario, Troy Fox, Alexander Hall, Robert Harmon, Kathy Hassett, Mary Jane Hawkes, Cecilia Jimenez, Charlie Lambert, Rebecca Lincoln, Noah P. Lor, Richard Mahacek, Nellie McGarry (Chair), Suzanne Nuñez, Michael Parker, Mike Smith, Jean Weaver, Yer Xiong

**Members Absent:** Bob Bittner, Suzannah Campbell, Robert Fore, Laura Gongora, Jerry Johnson, Jim Newberry, Mayra Ramirez (Vice-Chair), Ralph Vigil, Rev. Craig E. White, Sr.

**PITD Staff Present:** Dave Davis, Dee Knight, Carlton Purcell Jr, Dick Skarke

**Others Present:** Celeste Ramos, Neverda Lozano, Taide Hernandez, Naney Vega, Mai Lao

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**1. Call to Order/Roll Call:** The Chair called the meeting to order at 9:07 a.m., and roll call was taken. The Chair asked the guests to introduce themselves—Celeste Ramos is a Girls Scouts representative; Neverda Lozano and Taide Hernandez are from the Teen Pregnancy Prevention Program; and Naney Vega and Mai Lao are summer youth employed by the Housing Authority.

**2. Approve Agenda:** It was *M/S/C Dean/Corchado* to approve the agenda as published.

**3. Approve Minutes:** Due to everyone not having access to the minutes, approval of the June 14, 2002 minutes was tabled until the next meeting.

**4. Public Opportunity to Speak:** None.

**5. Announcements:**

- a. The Boys and Girls Club will be sponsoring “National Kid’s Day” (Kid’s Carnival) on August 4, 2002, from 1:00-5:00 p.m., at McCombs Youth Center (15<sup>th</sup> and M Streets). Ms. Jean Weaver has applications available for anyone who would like to sponsor a booth. The Boys and Girls Club is also accepting resumes for its Executive Director position.
- b. Staff announced Dick Skarke’s retirement party on August 16, 2002, at the Yosemite Lake Fish and Game building. Anyone who would like to attend was asked to contact Dave Davis or Gary Derr.
- c. Ms. Evelyn Eagleton has been promoted to Assistant Superintendent, Merced County Office of Education.

## 6. Action Agenda:

**a. Youth Council Recognition Program:** The Chair of the Leadership/Marketing Committee presented the background and sample plague/certificate for the Recognition Program, and asked for Youth Council approval. It was *M/S/C Dean/Archuleta* to approve the Recognition Program.

**b. Size and Makeup of Youth Council:** This item was discussed extensively. It was stated that once there is a number of youth on the Council, a Youth Advisory Committee would be considered. It was *M/S/C Eagleton/Ferrario (abstain Archuleta)* to approve the recommended size/makeup of the Youth Council.

**c. Youth-to-Youth 2003 Conference:** It was *M/S/C Dean/Hassett* to allow the State Youth Council to take charge of sponsoring the Youth-to-Youth 2003 Conference. Mr. Gary Derr will lend his expertise to the State Youth Council.

**d. Youth Expo 2003:** It was *M/S/C Eagleton/Ferrario* to table this item until after the Council has had a presentation from Mr. Scott Pettygrove of all the particulars involved in sponsoring this type of conference.

## 7. Information Agenda:

**a. General Accounting Office Report – WIA Youth Provisions:** After reviewing this report, it was noted Merced County Youth Council is larger than most councils, and the report was reflective of what this Council has accomplished.

**b. End-of-Program Critique Sheets:** One of the goals of the Planning & Quality Assurance Committee is to look at the practices of other programs in order to enhance our programs, and one such item was the end-of-program critique sheet that is used by youth providers (Merced County Office of Education (MCOE) and Jobs for California Graduates (JCG)). It was suggested the MCOE critique sheet could be improved, and the changes were made to its end-of-program critique sheet.

**c. School-to-Career Video:** Council members viewed the School-to-Career video. It was noted the State has cut funding to continue this program, and the program is looking for other funding sources to help continue some of its activities.

**d. Jobs for California Graduates Quarterly Report:** Everyone was provided a copy of the JCG quarterly report showing the status of the program.

**e. Youth Council budget:** As of July 1, 2002, the Youth Council has over \$300,000 of uncommitted funds. The Chair noted that CVOC is looking for funding for a program for migrant children. Also, each committee should be looking at any anticipated funding needs so these uncommitted funds can be used.

## **8. Committee Chair Reports:**

**a. Operations:** The committee reviewed the FY 2002/03 budget, received a progress report from JCG that was presented today, and reviewed its goals. It was decided Goal 4.5—Develop and conduct a formal, long-term evaluation of all program services—should go to the Planning & Quality Assurance Committee.

**b. Planning & Quality Assurance:** The committee reviewed its goals, and decided to add three items to its original charter: 1) To establish a youth services website by hiring a website designer at a cost of approximately \$2,000; 2) To effect customer satisfaction by doing one-on-one direct interview surveys with youth participants; and 3) To establish a youth services program at the One-Stop Centers and the Boys and Girls Club.

**c. Outreach and Education:** On July 2, 2002, the Outreach and Education and the Leadership/Marketing Committees held a joint meeting to discuss combining committees and/or redefining the goals of each committee. It was decided to change the names of each committee, and to realign the goals. These recommendations will be forthcoming to the Youth Council.

**9. Chair Comments:** The Chair noted the WIB has begun marketing the Youth Employability Card, and would like Youth Council support in marketing this card to employers. This will have a long-term effect on our children. The Greater Merced Chamber is spearheading the marketing plan to the business community. It was recommended staff have someone come and give a complete presentation at the next Youth Council meeting, so all members can understand what needs to be done.

At the WIB Executive Committee Retreat on July 10, 2002, it was decided to incorporate some youth objectives into the WIB bylaws, and the Chair will present those at the next Council meeting.

The next State Youth Council meeting will be August 14, 2002, in Oakland, CA.

**10. Date, Time and Location of Next Youth Council Meeting** – Next Youth Council meeting is August 9, 2002, in the UC Cooperative Extension Classroom (2145 W. Wardrobe Avenue, Merced), from 9:00 a.m. to 11:00 a.m.

**11. Adjourn:** The meeting was adjourned at 10:15 a.m.

Minutes prepared by Devilla D. Knight