

TO: Youth Council

DATE: July 14, 2004

FROM: Youth Council Staff



**FOR
INFORMATION**

SUBJECT: Out-of-School Youth Program Quarterly Report

PROPOSED MOTION(S): Information Only

DISCUSSION: EMPOWER Quarterly Report Apr/May/Jun 2004 is attached.

ATTACHMENT(S): EMPOWER Quarterly Report

To: **Dave Davis**
Youth Council Staff

From: **Holly Newlon**
EMPOWER Program Coordinator

Re: Quarterly Report, EMPOWER Program

Date: June 30, 2004

A. The Overall Status of Contract Program

The overall status of the contract program continues to improve. In addition to enrolling new participants, we are tracking the number of participants enrolled in structured program activities to ensure that the majority of youth are receiving intensive services (as opposed to case management services only). We are actively recruiting for several new positions to allow more youth to be served. We are working closely with the Advisors to ensure that the goals of the participants are being met. During the months of April, May, and June 55 new participants were enrolled.

B. Past Quarter Highlights (Youth Development)

1. Leadership Development: EMPOWER staff attended a staff development day at the Jack L. Boyd Outdoor School at Camp Green Meadows in Fishcamp on April 23. Staff participated in teambuilding and leadership exercises to evaluate the potential of using the outdoor school and its leadership curriculum for participants.
2. EMPOWER Orientation 4/30/04
3. EMPOWER Workshop I 5/7/04
4. EMPOWER Workshop II-Job Readiness
 - Workshop II, Session I-4/21/04
 - Workshop II, Session II-4/28/04
 - Workshop II, Session III-5/5/04
 - Workshop II, Session IV-5/12/04
5. EMPOWER Zone (Interviews and Portfolio Presentations to business/community members
June 2, 2004)
6. Participants walked to raise funds for the American Cancer Society at the Los Banos Relay for Life on June 5.

C. Past Quarter Deficiencies

We will continue to work on improving the error content of paperwork submitted.

D. Past quarters recruiting/marketing efforts

1. EMPOWER staff developed and implemented a rotational schedule for representation at the Merced One-Stop on Tuesday afternoons from 3:00 p.m. – 5:00 p.m. The Advisor in Livingston also arranged for weekly hours at the Livingston One-Stop on Wednesday afternoons.
2. EMPOWER staff had a booth at the Job Fair on April 7. Approximately 40 referrals were received and those youth were invited to the April 30 orientation.

3. Evening presentation at Delhi Migrant Education 4/21/04
4. Evening presentation at Stevinson Migrant Education 4/22/04
5. Presentation to the SOS/Mental Health team on May 5.
6. Met with HSA CalWORKS management team on May 26 to schedule staff presentations
7. Met with MCOE Migrant staff on June 3 to discuss a Spanish language cohort.
8. Presentation to HSA CalWORKS supervisors on June 9.
9. Booth at the *Echoes of Strength Car Show* in Los Banos June 12, 2004
10. Presentation to HSA CalWORKS staff on June 18.

The July 9 orientation has more than 70 names on the expected attendance list. Many of our referrals are from current program participants and from positive “word-of-mouth” in the community.

E. Number enrolled and number of participants in each program component

Total number of active participants		191
Adult Basic Education, GED, HS Diploma:	16	
Career Technical Training:	28	
Workshop II:	17	
Work Experience:	24	
Case Management:	77	
Unsubsidized Employment:	<u>29</u>	
	191	
Total number of participants in follow-up:		177

F. Number of hard/soft exits

Hard exits: 12.
Soft exits: 7

G. Next quarter challenges

The hiring of new staff members will require training in all WIA related issues as well as program issues.

H. Technical Assistance Needed

Training in the following subjects will be needed for all new staff:

Eligibility, opening and closing goals, and exits.

We have requested that the eligibility training occur in September.

I. Number of clients receiving social services and examples of services received.

One participant was referred to *A Woman’s Place*.

A presentation by staff from *A Woman’s Place* has been scheduled for the July 1 staff meeting.