

Workforce Investment Board of Merced County

Youth Council

MCOE – Newbold/Clark Rooms

623 West 13th Street, Merced, CA

Wednesday, August 13, 2003, 4:00 p.m.

Meeting Minutes



MERCED COUNTY YOUTH COUNCIL

Members Present: Ana Andrade, Micki Archuleta, Bob Bittner, Mary Cavazos, Chuck Dean, Evelyn Eagleton, Rennise Ferrario, Laura Gongora, Alexander Hall, Jerry Johnson, Rebecca Lincoln, Richard Mahacek, Kristen Miller, Mayra Ramirez (Vice-Chair), Edgar Perez, Vann (Mike) Smith, Ralph Vigil

Members Absent: Claudia Corchado, Ben Duran, Robert Harmon, Kathy Hassett, Mary Jane Hawkes, Taide Hernandez, Charlie Lambert, Nellie McGarry (Chair), Jim Newberry, Rev. Craig E. White, Sr.

WI Staff Present: Dave Davis, Dee Knight

- 1. Call to Order/Roll Call:** The Vice-Chair called the meeting to order at 4:27 p.m., and roll call was taken.
- 2. Approve Agenda:** It was *M/S/C Dean/Hall* to approve the agenda as published.
- 3. Approve Minutes:** It was *M/S/C Dean/Hall* to approve the May 14, 2003 minutes.
- 4. Public Opportunity to Speak:** None.

5. Announcements:

a. Ms. Evelyn Eagleton announced “The Working Professional”, a yearbook put together by the students of the Youth Opportunity Program (YOP), has been completed and she provided everyone a copy. She also provided a copy of the YOP Customer Satisfaction Survey.

Ms. Eagleton noted she participated in the “Shopping Spree” last Saturday morning. She was assigned two very nice young men—one going to the 6th grade and one going to the 9th grade—who proved to be two very conscientious shoppers.

b. Mr. Chuck Dean announced the Jobs for California Graduates (JCG) brochure is available in English and Spanish, and members could pick up a copy off the back table

c. The Vice-Chair provided everyone a flyer announcing a celebration to kick off the initiation of a partnership between UC Merced and the surrounding communities, which is to take place on Sept 5, 2003, at 5:00 p.m., in the Merced College Amphitheatre. Refreshments will be provided.

d. Staff announced Mr. John Heading is the new Workforce Investment Board (WIB) Chair, and at the WIB meeting on September 11, 2003, in the Board of Realtors, 3:00-5:00 p.m., there will be a panel discussion on education in Merced County. Youth Council members were invited to attend and hear this informative panel.

6. Consent Agenda:

a. & b. Confirmation of Membership: It was *M/S/C Dean/Hall* to recommend to the WIB that Ms. Taide Hernandez and Ms. Kristen Miller be accepted as Youth Council members.

Ms. Micki Archuleta volunteered to be Ms. Hernandez’ mentor, and Mr. Jerry Johnson volunteered to be Ms. Millers’ mentor.

7. Information Agenda:

a. Update on Housing Authority Job Specialist (Out-of-School Contract): Mr. Dean apologized that the job was not done correctly, and there was no managerial oversight of the Job Specialist. He assured everyone the problems have been corrected, and the job will be properly done this contract year. Staff provided copies of the letter, dated August 13, 2003, sent to JCG along with JCG's response. Mr. Dean requested the Department of WI send JCG a letter stating specifically the concerns mentioned in the August 13, 2003 letter, last paragraph, 1st sentence.

b. Youth Opportunity Program Quarterly Report: Everyone received a copy of the quarterly report, and the MCOE staff was commended for a job well done.

c. Youth Opportunity Program Customer Survey: Everyone was provided a copy of the survey that is given to participants at the end of the program to measure their level of satisfaction. The results of the survey will be used to assess the level of services provided, and to make improvements if needed.

d. Youth Employment & Education Program Quarterly Report: Everyone received and reviewed a copy of the quarterly report for the Out-of-School Youth Program.

e. Area of High Concentration of WIA Eligible Youth: Staff noted they attended a meeting where the State identified and ranked Merced County as 5th in the top 10 areas of high concentration of eligible youth. There is no funding to alleviate this problem, but this fact can be used in grant applications and literature about the Youth Council.

f. California Workforce Association (CWA) 50 Stories for Youth: The CWA is developing an annual publication that will concentrate on youth. It will include major initiatives of Youth Councils, effective practices, outcomes, ways to enhance youth services, and personal success stories from each Local Workforce Investment Area.

8. Working Group Reports:

a. Contract Working Group: This group met with JCG on July 16, 2003 regarding the lack of performance of the Job Specialist placed at the Housing Authority. JCG was asked by the Working Group and the Department of WI to answer some specific questions regarding performance of the contract, which were discussed above in item 7.a. The Youth Council Contract Working Group and the Department will closely monitor this contract.

9. Chair Comments: The Vice-Chair asked if anyone had any agenda items for the next meeting. Mr. Jerry Johnson will possibly give an update of the Youth website. Mr. Johnson will notify everyone by e-mail if the website is up and running before the next meeting.

10. Other Comments: Staff noted the changes in the Youth Resource Directory are almost completed.

11. Date, Time and Location of Next Youth Council Meeting: Next meeting is October 8, 2003, in the MCOE Newbold/Clark Conference Rooms, 623 W. 13th Street, Merced, at 4:00 p.m.

12. Adjourn: It was *M/S/C Hall/Dean* to adjourn the meeting at 5:05 p.m.

Minutes prepared by Devilla D. Knight