

**Workforce Investment Board of Merced County
Youth Council**



**Merced County Office of Education – Newbold Rm
632 W. 13th Street, Merced, CA
Wednesday, October 12, 2005 – 4:00 p.m.**

Meeting Agenda

<http://web.co.merced.ca.us/wi/youth/meetingpkts/meetingpkts.html>

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1. Call to Order and Roll Call
 2. Approve Agenda
 3. Approve Minutes (September 14, 2005)
 4. Public Opportunity to Speak
 5. Announcements
 6. An Open Forum: Role and Responsibilities of the Youth Council Rick Osorio
 7. Chair Comments/Roundtable/Future Agenda Items
 8. Date/Time and Location of Next Meeting – Nov 9, 2005, 4:00 p.m., MCOE Newbold Room, 632 W. 13th Street, Merced
 9. Adjourn

Workforce Investment Board of Merced County

Youth Council

Merced County Office of Education – Newbold Room

632 W. 13th Street, Merced, CA

Wednesday, September 14, 2005 – 4:00 p.m.

Meeting Minutes

<http://web.co.merced.ca.us/wi/youth/meetingpkts/meetingpkts.html>



MERCED COUNTY YOUTH COUNCIL

Members Present: Stephanie Busbea, Kathy Hassett, Alexander Hall, Robert Harmon, Mary Jane Hawkes, Charlie Lambert, Rebecca Lincoln, Richard Mahacek, Mayra Ramirez, Vann (Mike) Smith, Nathan Timmerman, Rev. Craig E. White

Members Absent: Bob Bittner, Mary Cavazos, Natalie Culver, Ben Duran, Evelyn Eagleton, Rennise Ferrario, Taide Hernandez (Vice Chair), Rick Osorio (Chair), Edgar Perez

Others Present: Dave Davis, Pat Hernandez– HSA, Patricia Hinson, Louie Martinez, Alfredo Mendoza

1. Call to Order/Roll Call: The Chair and Vice Chair were absent. The former Vice Chair Mayra Ramirez called the meeting to order at 4:12 p.m., and roll call was taken.

2. Approve Agenda: It was *M/S/C Lambert/Hall* to approve the agenda as published.

3. Approve Minutes: It was *M/S/C Hassett/Harmon* to approve the August 10, 2005 minutes with the correction of Rev. Craig E. White attending the meeting.

4. Public Opportunity to Speak: None.

5. Action Agenda: It was *M/S/C Hall/Lambert* (Abstained Ms. Becky Lincoln and Ms. Mayra Ramirez) to approve the action agenda item regarding the addition of PY 2004/05 carryover monies to youth contracts.

6. Announcements:

a. On September 24, 2005, the Annual Teen Summit will be at Merced College. Ms. Becky Lincoln provided brochures, and asked for volunteers to work the booth or be chaperones. Anyone interested should contact Ms. Lincoln.

b. On September 22, 2005, 5- 8pm, there will be an Open House at City Hall. Mr. Alexander Hall stated the purpose is to give the public an insight of the City Hall activities.

7. Presentations:

a. Youth Opportunity Program Monitoring Report: Mr. Louie Martinez handed out copies of the report and gave a brief presentation.

b. HSA Nutrition Service: Ms. Kathy Hassett and Ms. Pat Ramirez-Human Service Agency gave a PowerPoint presentation on HSA-Nutrition Services. Ms. Hassett stated that the Human Service Agency is doing an outreach campaign in nutrition. Ms. Ramirez shared with the committee that the purpose of the outreach program is to help educate everyone regarding food stamps and nutrition. Ms. Hassett also displayed the new card that has replaced the food stamps.

8. Chair Comments/Roundtable/Future Agenda Items:

a. Ms. Mayra Ramirez asked if anyone had other items to add to the agenda, and thanked everyone for attending the meeting.

9. Date, Time and Location of Next Youth Council Meeting: Next meeting is October 12, 2005, 4:00 p.m, at Merced County Office of Education – Newbold Room, 632 W. 13th Street, Merced.

10. Adjourn: The meeting adjourned at 5:11 p.m.

Minutes prepared by Patricia Hinson

TO: Youth Council

DATE: 10/12/05

FROM: Youth Council Staff

For Action

For Information

For Discussion

SUBJECT: Role and Responsibilities of the Youth Council

PROPOSED MOTION(S): That the Youth Council members conduct an open forum on the role and responsibilities of the Youth Council.

DISCUSSION: The forum will be lead by the Youth Council Chair.

ATTACHMENTS: YC Action Item, 06/09/04: Youth Council Vision, Role, Mission Statement, Goals

YC Information Item, 06/09/04: Youth Council – A Historical Look

YC Informational Item, 06/09/04: Youth Programs – Eligibility for Services/ A percentage Analysis

YC Action Item, 10/13/04: Youth Council Facts/Accomplishments Paper

TO: Youth Council

DATE: 06/09/04

FROM: Youth Council Staff

For Action

For Information

For Discussion

SUBJECT: Youth Council Vision, Role, Mission Statement and Goals

PROPOSED MOTION(S): Review the Youth Council's Goals and affirm/modify or add goals as required.

DISCUSSION:

Vision

- **Today's youth ... Tomorrow's leaders**

Role

- **Strategically link/connect all youth delivery systems in a way that promotes a countywide vision of successful youth.**

Mission Statement

- **Fund programs and foster collaboration to instill in our youth the knowledge, skills, and attitudes to succeed in their education and career.**

Goals

- **Lead the effort to connect all youth strategies within the community**
- **Advocate and communicate the use of youth development**
- **Develop and implement an outreach program for youth to increase their knowledge of programs available to youth**
- **Oversee and foster all WIA youth programs to assure goals, objectives and timelines are being met.**

WIB Goal

- **Influence the K-12 education system to design and implement strategies that provide students knowledge of employee skills and attitudes and develop metrics to assure success.**

ATTACHMENT(S): Functions

Functions of the Youth Council

On May 14, 2003, the Youth Council formally dissolved its subcommittees. The following “functions” were previously performed by the individual subcommittees. These functions are now the responsibility of the entire Youth Council.

- 1. Develop and deliver the marketing message of the Youth Council.**
- 2. Create linkages with youth programs, business, education and local communities to foster awareness of the Youth Council and its goals.**
- 3. Promote the development of youth leadership within the community and the Youth Council.**
- 4. Promote awareness in all youth programs of the value of a youth development approach in the education and upbringing of youth.**
- 5. Identify youth programs within the County to promote and support.**
- 6. Provide oversight to all Workforce Investment Act functions that the Youth Council is responsible for. This includes Requests for Proposals; creating the mechanisms, policies and procedures to keep service providers accountable; developing competitive grant funding; investigating how money is spent in relationship to results produced.**
- 7. Oversee all operational issues as the Council embraces “All Youth One System”.**
- 8. Review customer satisfaction input and use it for continuous improvement of youth programs and services.**
- 9. Research and evaluate the best practices and current indicators for success.**

TO: Youth Council

DATE: 06/09/04

FROM: Youth Council Staff

For Action

For Information

For Discussion

SUBJECT: Youth Council – A Historical Look

PROPOSED MOTION(S): Information Only

DISCUSSION: With the creation of the P-16 Council, the advent of the Merced County Children’s Summit, and the future reauthorization of the Workforce Investment Act, it is felt that the Youth Council needs to look back at where it has been and what it has done, to better prepare for what is to come.

ATTACHMENT(S):

- 1. Youth Council Members**
- 2. Participants, Costs and Accomplishments**

Youth Council Members

September 2000 – Present

Barbara Ayers

Michael Parker

Chuck Dean

Bob Bittner

Nellie McGarry

Bob Fore

Obie O'Brien

Evelyn Eagleton

Cecilia Jimenez

Henry Ildefonza

Laverne Brown

Laura Gongora

Jean Weaver

Ismael Montoya

Alexander Hall

Kathy Hassett

Jerry Johnson

Yer Xiong

Mary Cavazos

Bob Harmon

Ana Andrade

Mary Jane Hawkes

Mike Smith

Ben Duran

Mayra Vega (Ramirez)

Aaron Mendel

Kristen Miller

Ralph Vigel

Jeff Knapp

Taide Hernandez

Rennise Ferrario

Natalie Mendoza

Edgar Perez

Troy Fox

Pedro Mendoza

Stephanie Busbea

Suzanne Nunez

Rosie Boudreau

Natalie Culver

Charlie Lambert

Annette Garcia

Jim Newberry

Claudia Corchado

Bill Davidson

Cynthia Reponte

Frank Pietro

Suzzanah Campbell

Bob Gilbert

Noah Pou Lor

Richard Mahacek

Rebecca Lincoln

Lorena Brianno

Daryll Dupree

Jack Page

Micki Archuleta

Participants

Costs

Accomplishments

PY Enrollments

00/01	788
01/02	571
02/03	532
03/04	<u>353</u>
TOTAL	2,244

Goals Attained

PY	Basic Skills		Occupational Skills
	Work Readiness Skills		
00/01	1,076	447	511
01/02	596	500	269
02/03	590	446	195
03/04	<u>427</u>	<u>116</u>	<u>187</u>
TOTAL	2,689	1,509	1,162

Occupational Skills: Include the proficiency to perform actual tasks and technical functions required by occupational fields at entry, intermediate and advanced levels.

Work Readiness Skills: Include world of work awareness, labor market knowledge, occupational information, career planning, job search techniques and decision-making.

What did it all cost?

\$8,538,420 or \$3,805 per participant

Four (4) Request for Proposals

Older Youth - Chose Arbor, then cut their contract, then did not renew

Younger Youth – Selected MCOE, renewed contract twice

Out-of-School Youth – Selected JCG, corporation dissolved

Out-of-School/Younger Youth – MCOE selected to run both programs

Youth Council Committee Structure

Marketing

Program Design

Summer Youth

Youth Resource Directory Steering

Youth Development Model

Operations

Leadership

Outreach & Education

Standards & Certification

Planning & Quality Assurance

Executive

Leadership / Marketing

Business, Education & Community Partners

Marketing & Outreach

May 14, 2003 – All Youth Council Subcommittees were disbanded.

TO: Youth Council

DATE: 06/09/04

FROM: Youth Council Staff

For Action

For Information

For Discussion

SUBJECT: Youth Programs – Eligibility for Services/A Percentage Analysis

PROPOSED MOTION(S): That the Youth Council examine enrollment percentages in both youth programs and determine if sufficient youth are represented in selected enrollment categories; i.e., disabled, offenders, foster youth, substance abusers. If not, work with Merced County Office of Education (MCOE) to adjust the population percentages of new enrollees.

DISCUSSION: An examination of the proposed reauthorization of the Workforce Investment Act, along with a recognition of other pending legislation, both federal and state, combined with a rise in grant funding available, reveals that three of the groups of “eligible participants” have been identified by Dept of Labor and California as those who might require more focus. Those categories are foster youth, offenders and substance abusers, and those with disabilities. All are presently served in our youth programs.

Merced County statistics from 2002 reveal the following concerning the age groups 10-17:

1. There is 9.7% of the total youth who have been involved with committing both misdemeanor and felony offenses. This includes drug offenses. However, this includes all County youth, not just those who could be considered WIA eligible. Doubling the percentages from 9.7% to 19.4% seems to be a more credible figure.
2. A total of 368 youth are in the foster care system. Of those, 115 are between the ages of 10-17. That represents 0.3% of the County youth population, ages 10-17. However, data for foster care youth is underrepresented. There are many non-Merced County youth who are now living in Merced County who are not included in that number. The Merced College Independent Living Program reports approximately 100 new referrals, ages 16+, to their program each year. Again, doubling the current statistic brings the total percentage of foster youth ages 10-16+ to 0.6%.
3. The data for those with disabilities is unavailable for youth only. All figures include individuals up to the age of 65.

An analysis of the youth programs from July 2003 – March 2004 reveals:

- 1. Younger Youth – 364 enrollees.**
 - a. Foster Youth – 25 – 7% of total program (County 0.6%)**
 - b. Offender + Substance Abuse – 54 + 24 – 21.4% (County 19.4%)**
 - c. Disabled – 143 – 39%**

- 2. Out-of-School – 205 enrollees**
 - a. Foster Youth – 13 – 6.3% of total program (County 0.6%)**
 - b. Offender + Substance Abuse – 23 + 24 – 22.9% (County 19.4%)**
 - c. Disabled – 30 – 15%**

It appears that both programs are presently serving the appropriate percentages of enrollees in the highlighted categories. But, it is suggested that this study be presented to MCOE as an impetus to alert them to possible future changes in their recruitment of enrollees. Then if the anticipated emphasis to enroll more participants from the disabled, foster care, or offenders or substance abuser categories does materialize, then the youth programs will be better positioned to positively react.

ATTACHMENT(S): N/A

TO: Youth Council

DATE: 10/13/04

FROM: Youth Council Staff

For Action

For Information

For Discussion

SUBJECT: Youth Council Facts/Accomplishments Paper (Draft)

PROPOSED MOTION(S): Accept the paper.

DISCUSSION: The Youth Council's role is to strategically link/connect all youth delivery systems in a way that promotes a countywide vision of successful youth. During the Youth Council's July 14, 2004 meeting, members requested that a Youth Council Fact/Accomplishment Paper be developed to use as introductory material to other youth groups and agencies.

The paper was brought to the August/September Youth Council meetings and several Youth Council members offered constructive remarks. The attached paper incorporates those remarks, and is presented for acceptance or further development.

ATTACHMENT(S): Draft Youth Council Facts/Accomplishments Paper

The Youth Council is a committee of citizens and youth services providers, meeting regularly to give our youth a better shot at success.

In Merced, the first Youth Council meetings began in 1999. Since then, the Youth Council has:

- a. Served 2,200+ youth (aged 14-21) through sponsored youth programs
- b. Provides oversight for 2.5 million federal dollars being spent in Merced County each year:
 - a. Sets project goals
 - b. Develops and disseminates requests for proposal
 - c. Contracts with service providers
 - d. Provides contract oversight
- c. Helped raise the high school graduation rates of Merced County's "at-risk" youth
- d. Helped to establish a CISCO Academy for the Dos Palos-Oro Loma Unified School District

- e. Helped to get a Countywide Needs Assessment Survey and Gap Analysis/Asset Map created
- f. Helped Los Banos establish a CISCO Academy for their youth
- g. Has produced and distributed over 3,000 copies “Youth Resource Directory” for those in need of food, clothing, shelter, etc.
- h. Sponsored two youth to attend the League of California Cities Annual Conference in 2002
- i. Active involvement as presenters and attendees at California Workforce Association annual youth conferences for past 4 years
- j. Sponsored over 500 WIA enrolled youth to attend the Perry/Yokely Youth Symposium in Merced
- k. Hosted State “Youth to Youth to Success” conference for youth members of 50 youth councils throughout the State
- l. Helped with the development of the Merced County Children’s Action Plan
- m. Awarded “Architects of Change “ award from State Youth Council & California Youth Council Institute

The makeup of the Youth Council includes parents, individuals from the Workforce Investment Board, participating service agencies (such as juvenile justice and local law enforcement agencies), educational institutions (K-16), local public housing authorities and individuals with work experience relating to youth activities.

The local Workforce Investment Board has charged the Merced County Youth Council with responsibility for:

- a. Developing the youth portion of the strategic plan for workforce development within Merced County.
- b. Recommending eligible youth service providers to administer services for Workforce Investment Act (WIA) eligible youth, subject to the approval of the local Board.
- c. Conducting oversight of selected programs to serve WIA enrolled youth, subject to the approval of the local Board.
- d. Coordinating youth activities within Merced County.
- e. Carrying out other duties, as authorized by the Chair of the local Board, such as establishing linkages with educational agencies and other youth entities

The Merced County Youth Council views its role as the agency to:

“Strategically link/connect all youth services delivery systems in a way that promotes a countywide vision of successful youth”.

To help accomplish this, the Youth Council has embraced the State Youth Council’s “**All Youth – One System**” concept.

By July 1, 2000, the Youth Council was funded with \$2,501,693 by the US Department of Labor (DOL). The Youth Council had also begun the tasks of defining youth programs, writing a Request for Proposal defining the programs to be served, selecting the youth program providers, and then providing oversight for the programs. Since the program's inception, 2,244 youth have been served with that number continuing to grow.

The Youth Council's Workforce Investment Act contracts with service providers have brought over \$8.5 million into the Merced County economy. Of special significance to the 2200+ enrolled youth is the fact that over \$3.5 million has been paid directly to youth engaged in year-round work-experience programs.

The programs have raised the attainment rates for high school diplomas and GED certificates for Merced County's "at risk" youth.

The accomplishments of the Youth Council are impressive.

- The Council was financially instrumental in the establishment of a CISCO Academy for the Dos Palos-Oro Loma Unified School District.
- When Los Banos needed help in establishing a CISCO/Electronics Laboratory to serve Los Banos High School and Merced College students, the Youth Council responded.
- Youth Council members visited the County high schools to survey youth concerning their social, educational, and economic needs. That information resulted in a County-wide Needs Assessment Survey and Gap Analysis/Asset Map being created in January 2002. The documents were presented to the County Board of Supervisors and the City Councils of Merced, Atwater, Los Banos, Dos Palos and Gustine.
- The Youth Council produced a Youth Resource Directory, aimed at providing a ready resource for youth in immediate need of food, clothing, housing, protection, counseling, transportation, medical attention, and recreation. It was distributed to over 3,000 at-risk youth, and is now in its second printing.
- The Council sponsored two youth to attend the League of California Cities Annual Conference, September 2002, in San Diego.
- They sponsored the attendance of more than 500 WIA enrolled youth enrolled at the Perry/Yokley Youth Symposium in Merced to hear Coach Herman Boone, the individual the Disney movie, "Remember the Titans", was based on.
- More recently, nine present and former Youth Council members were important contributors to the development of the Merced County Children's Action Plan.
- The Council hosted a conference for youth who were on their local youth council, or were interested in doing so. Seventy-seven young people and adults representing youth councils throughout California attended. A strong message was developed by the youth, "The Voice of Youth has Strength and Power," and was presented by youth attendees to the State Youth Council at its meeting in Oakland.
- In 2003, the California Youth Council Institute and the California State Youth Council awarded the Merced County Youth Council, the Architect of Change Award. The award was given to honor those Youth Councils who had shown leadership in their community, and had significant impact on the youth they serve.

This year, the youth of Merced County are receiving \$2.6 million dollars worth of programs and work-experience employment, which is being guided and monitored by the Youth Council.

The Youth Council continues to support the personal development of the County's youth, while helping to craft a system that will help each individual achieve success as they reach maturity and enter the workforce.

The Workforce Investment Act of 1998 established workforce investment areas throughout the United States. Local workforce investment boards (WIB) were then created to focus on strategic planning, policy development and oversight of their local workforce investment systems.

Youth Programs are also an integral part of the Act, and local Youth Councils were mandated as a subcommittee of the Workforce Investment Boards.

The Act dictates improved youth programs with strong connections between academic and occupational learning that are linked closely to local labor market needs and community youth programs and services.

Youth programs include activities that promote leadership development through community service opportunities; adult mentoring and follow-up; and targeted opportunities for at-risk youth living in high poverty areas.

The Workforce Investment Act can be found at 20 Code of Federal Regulations Part 652 and Parts 660 to 671.

All Youth – One System

The “All Youth – One System” model was designed by the California State Youth Council in an effort to develop a comprehensive youth system in California that is integrated and connected. The system will provide youth access to the opportunities, services and support that they need to become productive, happy and healthy adults.

People at the state and local levels are striving to address the myriad of options our youth experience. Yet, many struggle in isolation. The “All Youth – One System” is intended to provide a comprehensive framework and guidance to unite these efforts.

The State Youth Council (SYC) envisions a system that is integrated and connected. It will leverage the investments of a range of programs and departments at state level. Key to the system is the recognition of the unique talents and gifts of individual young people and the provision of opportunities tailored to meet the needs and maximize the potential of each of our state's youth.

The SYC has developed a set of priorities and a work plan that will lead to the development of a comprehensive youth plan that will link services and programs, leverage federal, state and local, as well as public and private resources, and provide our youth with multiple opportunities and the support to develop the knowledge, skills, abilities and qualities they need to be successful.

SYC priorities are to involve and engage youth so that they may participate in the decisions that affect their lives. The “All Youth – One System” will provide connections and resources for youth so they have “real-time” support. An immediate goal is the promotion of the

effective implementation of targeted programs so that we begin the process of system development. Local Youth Councils are supported, encouraged, and empowered so that they may serve as catalysts for the changes needed to provide truly comprehensive services for all youth in their communities. Finally, the SYC will lay the groundwork for a comprehensive plan for youth by bringing together the leaders who are calling for the creation of such a plan, and will align and target their activities and resources to support the plan's development.

It is recognized that at every level, key stakeholders – including leadership, parents and youth themselves – need first to become engaged in dialogue about how best to align and deliver quality education programming, a range of programs, real-world experiences, needed services and other opportunities for growth that will ensure a bright future for all California's youth.

