

TO: Youth Council

DATE: November 8, 2002

FROM: Operations Committee

For Action

For Information

Meeting Notes

SUBJECT: Quarterly Report, 17 - 21 Out-of-School Youth Program

PROPOSED MOTION(S): Information Only

DISCUSSION: The Youth Employment and Education Program Quarterly Report for the period July – September, 2002 is attached.

ATTACHMENT(S): YEOP Quarterly Report, Oct 2002

JOBS FOR CALIFORNIA GRADUATES – MERCED COUNTY INC

**OUT OF SCHOOL PROGRAM
YOUTH EMPLOYMENT AND EDUCATION PROGRAM (YEPP)**

**QUARTERLY REPORT
FOR JULY THROUGH SEPTEMBER 2002**

OVERALL STATUS OF THE PROGRAM

The overall status of the program is doing very well. We still are working out some minor issues. We are enrolling new clients on a regular basis and working with those clients that are all ready enrolled in the program. Clients are enrolled in the following areas: vocational training (Merced College and MCOE) case management, adult education, work experience, life skills (Merced Community Action Agency) and some clients are receiving supportive services.

PAST QUARTER HIGHLIGHTS

During the past quarter, we have met with all partners. Some of the things that were discussed included; Merced College, things are going very well with the JCG clients in the classes they are enrolled in and the enrollment process went well. The Merced Community Action Agency staff enjoys working with our clients. Things are running smoothly with MCOE.

Robert Hill has been hired as Job Developer and is working with the work experience program.

We have sent a proposal for collaboration with the Housing Authority. We are looking to serve 20 to 25 youth in the Housing Authority of Merced County.

PAST QUARTER DEFICIENCIES, ISSUES AND CHALLENGES

A challenge has been in trying to contact the Arbor clients. We have a staff technician and a Job Specialist trying to recover as many as possible, but are having a hard time as they are missing documentation, and have lost contact. Another challenge (continues to be) is transportation to our office here at Castle Air Base, clients have to walk from the nearest bus stop to our office.

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PAST QUARTER RECRUITING/MARKETING EFFORTS

As mentioned in the last quarterly report, Don Robertson has been hired as a Marketing Manager. Don is working hard in creating a campaign for our program, he has continued placing advertisements in the Merced Sun-Star and other related papers around the County. Along with that, staff has been participating at the Merced Mall on Friday afternoons (1-4:00pm); staff has also participated at Planada's 1st Annual Flea Market on September 15th and are going to be at the Job Fair on October 12th at the Fair Grounds in Merced. We would like to make at least one appearance at the Farmers Market on Thursday evenings before they end the season. Upper management has been meeting with local clubs to market the program and will continue to make efforts to promote our program.

NUMBER ENROLLED IN THE STATE SYSTEM

We have 109 eligibilities enrolled in the state system and have an additional number of eligibilities pending to be turned into PITD. We are required to have a total of 225 in the contract. Our goal was to have 100 enrolled by the end of September which we have met.

NUMBER OF HARD AND SOFT EXITS

We are in the process of exiting some of the Arbor clients from the program and will continue to do follow up of the client.

NEXT QUARTER'S CHALLENGES

As mentioned earlier, we continue to face the challenge of finding and doing the follow up of clients under Arbor, but will continue all efforts. We continue to train our staff in areas of need. The training with PITD on September 19th (training on WIA Performance Measures) proved very useful.

TECHNICAL ASSISTANCE NEEDED

MIS and PITD have been excellent in helping us work out many problems, a special thanks to everyone.

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OTHER INFORMATION

We have worked out a schedule with the Livingston ERC on Thursdays from 1-4:00pm and will have that specialist at the ERC in Merced for an additional two days (along with our full-time specialist). That same Livingston specialist will serve at the Atwater location.

Merced College	Training/School	# Clients	Cost
	Medical Assistant	16	\$8,122
	Radiology	1	508
	Microcomputer	8	4,061
	Early Childhood Educ	1	508
	Customer Service	1	508
MCOE	Computer Repair/Maint	7	\$29,505
	Beginning Animation	1	1,400
	Computer & Office Tech	4	19,200
	Media Production	2	9,600
Adult School/GED	GED Prep	8	
	GED Program	9	\$1,035
Community Action Agency	Entrepreneurial	4	\$19,625
Work Experience	LudwigsThrift Shop	1	\$2,160
	Mirage Beauty Salon	1	2,160
	WIC	1	2,160
	City of Los Banos	10	21,600

SUPPORTIVE SERVICES

Transportation @ Per Month	\$900
Supplies	10,662
Books	3,148
Uniforms	1,148
Child Care @ \$15 per day	395
Misc	611
Mileage	372
Housing	390

(Continued)

CONTRACTED SERVICES

PARTNERS

COSTS

PITD	
MCCAA	\$10,661
EDD	10,267
Merced Adult School	1,386
Merced College	----
MCOE	27,062
Lao Family	<u>7,000</u>
Overall Total	\$185,864