

## Workforce Investment Board of Merced County

# Youth Council

MCOE – Newbold/Clark Rooms

623 West 13<sup>th</sup> Street, Merced, CA

Wednesday, December 10, 2003, 4:00 p.m.

## Meeting Minutes



MERCED COUNTY YOUTH COUNCIL

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**Members Present:** Bob Bittner, Mary Cavazos, Claudia Corchado, Ben Duran, Evelyn Eagleton, Laura Gongora, Kathy Hassett, Mary Jane Hawkes, Taide Hernandez, Jerry Johnson, Charlie Lambert, Rebecca Lincoln, Richard Mahacek, Nellie McGarry (Chair), Kristen Miller, Jim Newberry, Mayra Ramirez, Edgar Perez, Vann (Mike) Smith, Ralph Vigil, Rev. Craig E. White, Sr.

**Members Absent:** Ana Andrade, Rennise Ferrario, Alexander Hall, Robert Harmon, Cecilia Jimenez

**WI Staff Present:** Dave Davis, Dee Knight, Jackie Walther-Parnell

**Others Present:** Holly Newlon, MCOE

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**1. Call to Order/Roll Call:** The Chair called the meeting to order at 4:04 p.m., and roll call was taken.

**2. Approve Agenda:** It was *M/S/C Duran/Gongora* to approve the agenda as published.

**3. Approve Minutes:** It was *M/S/C Lambert/Corchado* to approve the October 8, 2003 minutes, with the following correction to Item 8, paragraph 3, change to read:

At the WIB Retreat on October 2, 2003, they decided to develop a WIB goal to reflect the needs of youth.

**4. Public Opportunity to Speak:** None.

**5. Announcements:**

a. A partnership was formed with Valley Community School, the Housing Authority and Firm Build to establish a nonprofit Youth Build Program. The latest bid they received was just under \$10,000 to resurface and paint the MCOE offices. This way the students are able to receive paid work experience. If anyone is interested in having some work done, contact MCOE or Firm Build.

**6. Action Agenda:**

a. **Application for Membership – Stephanie Busbea:** It was *M/S/C Duran/Vigil* to approve the application of Ms. Stephanie Busbea, who will be a parent representative, and submit said application to the Workforce Investment Board (WIB) for approval.

b. **Request for Proposal for New Youth Program:** It was *M/S/C Smith/Hassett* to recommend to the WIB to approve a new Request for Proposal for the WIA Younger and Out-of-School Youth Programs.

**7. Information Agenda:**

a. **Architects of Change Award:** The Chair noted the Merced County WIB Youth Council was one of 28 youth councils to receive the Architect of Change award, which is based on the “All Youth-One System” concept. The Chair received this award in behalf of the Youth Council at the State Youth Council meeting in November.

*“Today’s Youth ... Tomorrow’s Leaders”*

**b. Merced County Office of Education Out-of-School Contract Update:** Using an overhead projector, Ms. Holly Newlon provided everyone an in-depth timeline, and explanation of events and activities of the Out-of-School Youth Program from September 19, 2003 through December 10, 2003. She also showed agendas of meetings with staff and participants' orientation, and explained some of the agenda items. Out of the 257 enrollees, 51 attended the orientation.

**c. Jobs for California Graduates-Merced County, Inc. (JCG) Update:** Ms. Jackie Walther-Parnell noted Dept of Workforce Investment is working with County Counsel and County Auditor/Controller office to reconcile and clear all expenditures invoiced by JCG. She noted that the subcontractors' agreement was with JCG and not directly with the Department; therefore, the Department is not legally liable, but the Department is working, through County Counsel, to try to pay something to the subcontractors who served WIA clients.

JCG has submitted 3 invoices totaling over \$53,000 for the period of July 2003 to its closing on September 19, 2003, and the Department is expecting to receive one more invoice. In reconciling invoices submitted for the Program Year that ended June 30, 2003, the Department overpaid JCG in excess of \$52,000 (monies that were not paid to subcontractors); therefore, this amount will be offset by the amount owed JCG through September 19, 2003.

It was *M/S/C Smith/Vigil* that the Department of Workforce Investment enforces the 90-day statutory contract deadline and not accept any invoice from JCG if it is over the 90-day period.

**8. Chair Comments:** The Chair noted that Ms. Taide Hernandez has accepted the position of vice chair. The Chair asked staff to e-mail any pertinent information regarding JCG before the next Youth Council meeting.

**9. Date, Time and Location of Next Youth Council Meeting:** Next meeting is February 11, 2004. The place will be determined at a later date.

**10. Adjourn:** The meeting was adjourned at 5:22 p.m.

Minutes prepared by Devilla D. Knight